

# Working With Multiple Windows

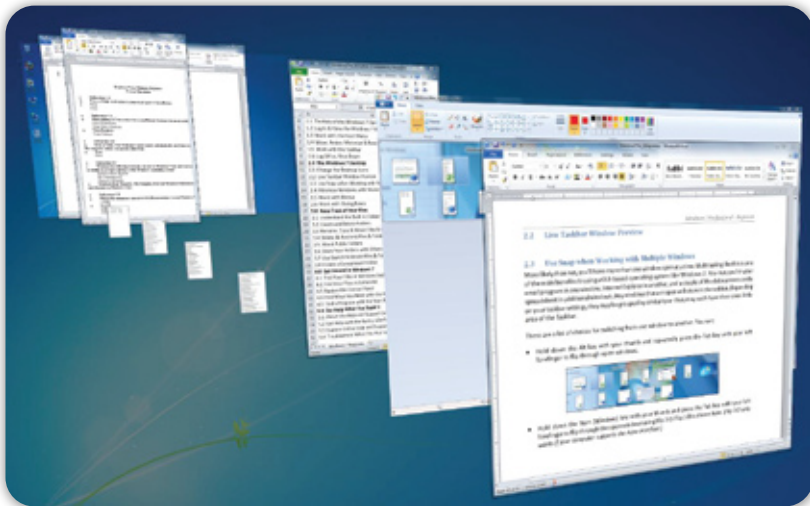
## Switching From One Window To Another



- Hold down the **Alt** key with your thumb and repeatedly press the **Tab** key with your left forefinger to flip through open windows.

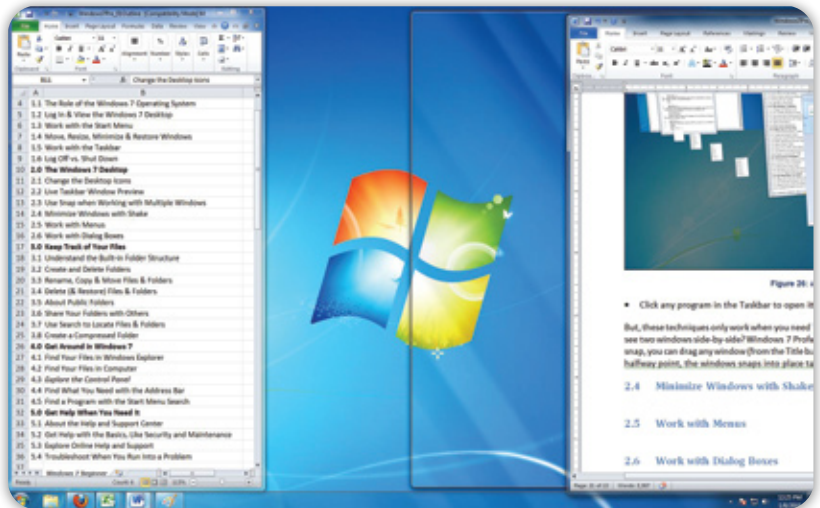
**OR**

- Hold down the **Start** (Windows) key with your thumb and press the **Tab** key with your left forefinger to flip through the open windows using Flip 3-D. (Flip 3-D only works if your computer supports the Aero interface.)
- **Click** any program in the Taskbar to open its window.



## View Two Windows Simultaneously Using Snap

- **Drag** any window (from the Title bar) to either side of the screen.
- When it crosses the halfway point, the window snaps into place taking up roughly half the width of your screen.
- When you see the outline of the window, you'll know you've reached the right spot.



## Minimize All Other Windows With Shake

When activated, Shake minimizes all open windows except that one you're shaking.

- Position your mouse in the Title bar, hold the **left mouse button** down and **shake** the mouse left and right a few times. That's it.

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